Russells Hall Primary School

Mobile Phone Guidance for Parents, Carers and Families

Keeping our children safe, focused and ready to learn

At Russells Hall Primary School, we understand that some children may need to bring a mobile phone to school, particularly if they travel independently. However, mobile phones can create distractions and safeguarding risks if they are not managed carefully.

Our priority is to ensure that all children have a safe, positive and focused learning environment.

Our Mobile Phone expectations

- ✅ **Children in Year 6 only** may bring a mobile phone to school where there is a genuine need.
- ✅ Mobile phones must be handed into the **main school office immediately on arrival**.
- ✅ Phones will be stored securely throughout the school day.
- ✅ Children can collect their phones from the office at the end of the school day.

During the school day

Children must not:

- Use mobile phones anywhere on the school site
- Take photographs or videos
- Access social media, websites or messaging services
- Use phones during lessons, break times or lunchtime

We follow a **"not seen, not used"** approach to mobile devices.

Why this matters

This approach helps us to:

- Protect children's privacy and safety
- Reduce online safety risks
- Prevent distractions to learning
- Encourage positive face-to-face relationships
- Support children in developing independence and responsibility

If a phone is not handed in

If a child is found with a mobile phone during the school day:

- The phone will be removed and stored safely in the school office.
- Parents/carers may be asked to collect the device.
- Repeated breaches may result in permission to bring a phone being reviewed.

Keeping in touch

If you need to contact your child urgently during the school day, please contact the **main school office**.

If your child needs to contact home, staff will support them to do this through the appropriate school channels.

Working together

Thank you for supporting Russells Hall School in creating a safe, respectful and focused environment where every child can thrive.

Together, we can help our children use technology safely and responsibly.